WALES GOLF

EVERYONE'S GAME, ANYWHERE

"ONE Member ONE Wales Golf ID Number"

- An ID Number is a unique individual lifetime ID. Each golfer will only have *one* ID that remains with them for their golfing career, applicable at all golf clubs of which they are or become a member.
- When a golfer transfers to a new golf club, their ID Number is transferred with them, along with their last held handicap and full handicap record.
- A duplicate ID Number **must not** be created for any golfer
- A new ID Number must only be allocated by the Home Club if the member has never had one allocated to them previously

A new member joins your club as a Home Member – what do you do?

If a member has more than one club, they **must** nominate a Home Club.
Has the member previously been a member of an affiliated club since 2011?

YES

Ask the player to provide their ID Number If they do not know their ID number or are unsure if they have had one, please search the CDH using the Club Login provided by the WG to locate the players ID Number

YES

Did you successfully locate the player's ID Number?

YES

Add the player to your handicapping software transferring across their lifetime ID

NO

Please allocate a new ID Number for the member via your handicapping software

NO

A new member joins your club as an Away Member – what do you do?

Ask the player to provide their ID Number.
If the player does not know their ID Number, ask them to request it from their Home Club

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Add the player to your club Handicapping Software and ensure the player status is set to **'AWAY PLAYER'**

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Enter the players ID Number against their player profile

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Synchronise your Handicapping Software to the CDH

By following the above process this will ensure players Away Scores are automatically returned to their Home Club. This should reduce future administrative workloads in processing members' away scores.

A Home member resigns from your club – what do you do?

Print a copy of the players current Handicap Record and take a note of their ID Number

Keep a copy of the record on file at the club to enable you to advise any new golf club that the player may join of their previous handicap/ ID Number

Resign the player on your Handicapping Software and synchronise to the CDH

Cross Border Members

If a member of an English golf club joins a golf club in Wales as a home member, the member will need to be issued with a new lifetime ID Number.

If a member of an English golf club joins a golf club in Wales as an away member, the member does not need to be issued with a new lifetime ID Number. When publishing results please ensure that the members English CDH Number is included as the system will update the scores automatically.

Please contact: handicapping@wales.org if you:

- Have any issues of duplicate ID numbers at your club
- Require a reminder of your Club Central Database of Handicaps Login details