**WELSH CENTRAL DATABASE OF HANDICAPS**

**GOLFER - GUIDANCE PACK**

***Introduction***

This document is written to assist individual members of golf club's to access, register and view their own individual handicapping data – their handicap and full player handicap record - on the CDH.

This document will provide step-by-step guidance for:

- Acquiring your Wales Golf ID Number (only available from a player's 'home' golf club)
- Accessing the CDH
- The Individual Registration Process
- Accessing the full range of CDH functionality available to individual golfers

***Acquiring Your Wales Golf ID Number***

Individual members of affiliated golf clubs will only be able to access the CDH once their 'home' club has uploaded to the CDH and advised each of their 'home' members their individual Wales Golf ID Number.

Your Wales Golf ID Number will be 10 digits long and will start with a 6 or 7 if allocated via a 'home' club in Wales.

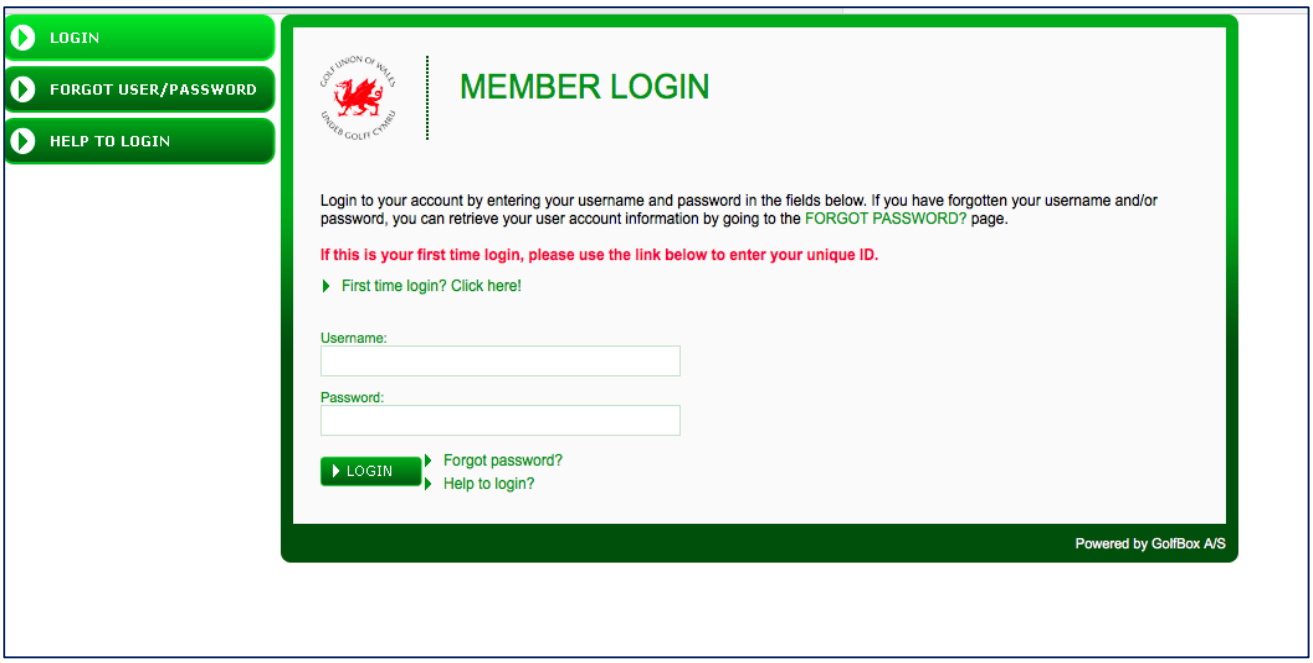
***Accessing the CDH***

Once you have received your Wales Golf ID Number from your home club you can register and login to the CDH at www.walesgolf.org/register. When successfully logged in you can look up:

- **Your CONGU® Handicap:** You will only have access to your individual handicap information – your Exact Handicap, your Playing Handicap, the number of away scores returned via the CDH but still awaiting processing by your home club and the date that your handicap was last updated by your home club on the CDH.
- **Your Full Player Handicap Record:** Showing all your competition results in chronological order, with all associated handicap adjustments.

### *First Time Registration*

The individual member CDH login Page looks as below. For first time registration please click on the First Time Registration button highlighted below and follow the on screen instructions.




### *Your Member Information Page*

When entering your Wales Golf ID Number you will be taken into the 'Your Member Information' page:

This is your CDH Home page where you must set your username/ password – this page also contains details of:

- Your Wales Golf ID Number
- Your nominated 'Home' Club
- Other golf clubs of which you are a member
- Your Exact Handicap
- Your Playing Handicap
- Your Username/Password

You will not be able to alter the greyed out fields but you have access to all other fields to alter as appropriate.

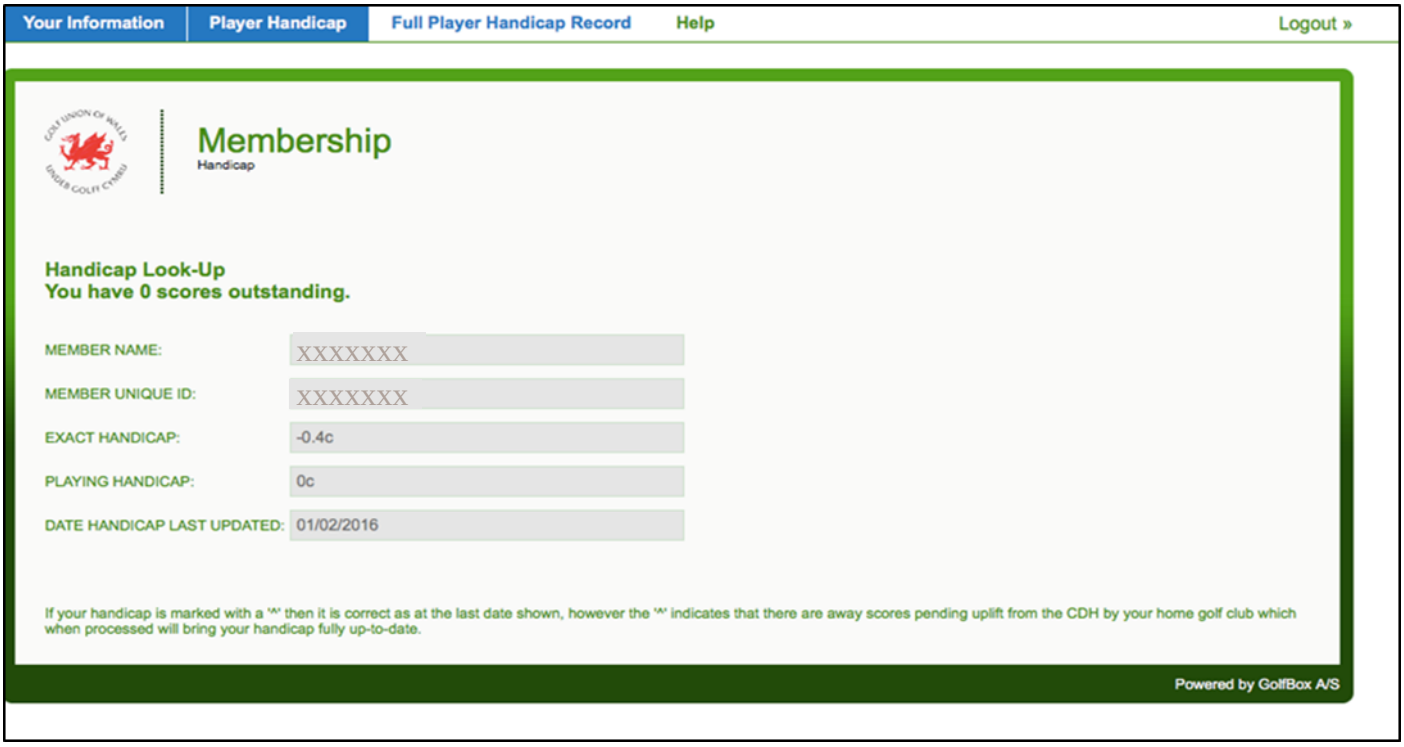
There are a number of red question marks on this page – by rolling your mouse over these they give explanations of why certain fields are required and what options are available to you within the CDH. For example, you can 'opt-in' to receive e-bulletin updates on developments across Wales Golf, or when developed in the future, to be able to verify your handicap via SMS enquiry and messaging from the CDH server.

**You must enter your username and password here for future access to the CDH and you are also required to accept the Terms & Conditions to compete registration.**

***Terms & Conditions***

We would urge all members of affiliated golf clubs who are registering to use the CDH to read the Terms & Conditions before accepting them – these only run to a few pages but importantly these Terms & Conditions explicitly state who has access to the CDH and who can view and process specified data within the CDH.

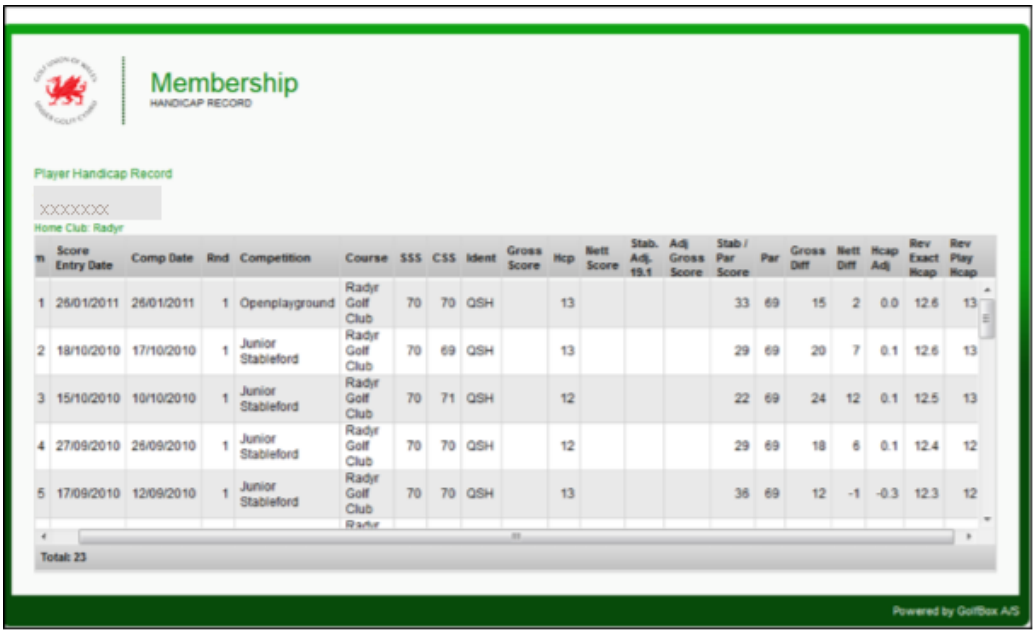
***Individual Handicap Look-Up***




Once registered onto the CDH you will now have access to view your own handicap. The look-up screens are as below:

***Individual CONGU® Player Handicap Record Look-Up***

You will also have access to view your own full CONGU® Player Handicap Record. A view of the handicap record page can be seen below:



Membership
HANDICAP RECORD

Player Handicap Record

XXXXXXX

Home Club: Radyr

| m | Score Entry Date | Comp Date | Rnd | Competition | Course | SSS | CSS | Ident | Gross Score | Hcp | Nett Score | Stab. Adj. 19.1 | Adj Gross Score | Stab / Par Score | Par | Gross Diff | Nett Diff | Hcap Adj | Rev Exact Hcap | Rev Play Hcap |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 26/01/2011 | 26/01/2011 | 1 | Openplayground | Radyr Golf Club | 70 | 70 | QSH | | 13 | | | | 33 | 69 | 15 | 2 | 0.0 | 12.6 | 13 |
| 2 | 18/10/2010 | 17/10/2010 | 1 | Junior Stableford | Radyr Golf Club | 70 | 69 | QSH | | 13 | | | | 29 | 69 | 20 | 7 | 0.1 | 12.6 | 13 |
| 3 | 15/10/2010 | 10/10/2010 | 1 | Junior Stableford | Radyr Golf Club | 70 | 71 | QSH | | 12 | | | | 22 | 69 | 24 | 12 | 0.1 | 12.5 | 13 |
| 4 | 27/09/2010 | 26/09/2010 | 1 | Junior Stableford | Radyr Golf Club | 70 | 70 | QSH | | 12 | | | | 29 | 69 | 18 | 6 | 0.1 | 12.4 | 12 |
| 5 | 17/09/2010 | 12/09/2010 | 1 | Junior Stableford | Radyr Golf Club | 70 | 70 | QSH | | 13 | | | | 36 | 69 | 12 | -1 | -0.3 | 12.3 | 12 |

Total: 23

Powered by Golfbox A/S

***Support:***

For any issues relating to the CDH please contact

E-mail: handicapping@walesgolf.org

Tel: 01633 436040